WESTERN STATES
ROOFING CONTRACTORS ASSOCIATION

WESTERN ROOFING EXPO 2010

TUESDAY NIGHT TEAR-DOWN REQUEST FORM

WESTERN ROOFING EXPO 2010
WSRCA's 36th Annual Convention & Tradeshow
June 20-23, 2010
Paris-Las Vegas Hotel & Casino
Las Vegas, Nevada

- IMPORTANT INFORMATION -

Due to upgraded security measures, exhibitors wishing to dismantle their booth after the close of the show on Tuesday night **must** disclose this information to Show Management. Without this form completed and sent to the WSRCA office, you may only tear-down your booth on Wednesday, June 23 from 8:00am to 12:00pm. Please complete and fax this form to Show Management by **May 1, 2010** at (650) 938-5407.

Move-Out Schedule:	**Tuesday, June 22nd**	**7:00pm - 10:00pm** ***(By Appt. Only)***
	Wednesday, June 23rd	**8:00am - 12:00pm**

Company _____ Booth # _____

Contact Name/Title _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

PLEASE CHECK BOX IF:

❑ An Exhibitor Appointed Contractor will be responsible for our tear down, and not your employees.

Please list the names of possible employees that will be tearing down your display. **At least one of these names must be present during the dismantling of your booth**. Thank you for your cooperation.

1.) _____

2.) _____

3.) _____

Please Return to: Western States RCA • Attn: Joel Viera • 465 Fairchild Drive, Suite #210 • Mountain View, CA 94043 • Phone: (650) 938-5441 • Fax: (650) 938-5407 • Email: joel@wsrca.com